**Sir Charles Tupper PTP Meeting Minutes**

Tuesday June 10, 2025

**In attendance:** Andrea Fader, Katie Enman, Laurianne Falkwin, Paula Little

### Regrets: Jennie Colburn, Laura Carter, Maria Worthen, Shannon Langton, Kate Morrison, Alison Briand, Angela Giacomantonio, Angela Comeau,

**Previous Meeting Minutes Approval**: Katie and Andrea

Minor change: removal ‘Classroom Allocations’ from Spring Fling list; should be ‘classroom tasks’ or duty

**President Report (Laurianne)**

Thank you to all of you who attended regular meetings and to those who supported/volunteered at our events. Without the many volunteers who help, we would not be able to host our amazing events.

Next year, we hope to welcome more parents at our monthly meetings and to encourage folks to join us in becoming event leaders to assist in the extensive planning and preparing that happens before each event.

If anyone is interested in taking on a leadership role, please reach out to Laurianne [la\_goodwin@hotmail.com](mailto:la_goodwin@hotmail.com)

**Principal’s Report (Andrea F.)**

*Staff update:*

* all class &amp; teacher assignments same with the exception of the following:

(Resource will be filled for one year by Ms. Morash-MacNeil (currently on staff as a

resource specialist); AndrewGosney – new school counsellor; Shirley Beth McNeill (admin. Assistant); Paula Little (principal); Additional 80% EPA staff increase: Sima Salehimakhtoom; .4 will be filled this week; EXCEL lead: TBA

* Walking School Bus - Pilot program is underway since May 26 – June 20. A short video

piece will be prepared during this time to advertise the program in hope of continuing it

next year.

* Second order of school clothing went well.
* PTP clean-up day included painting our 4 squares.
* Lunch program will expand next year to gr. 12.
* Music concert went well ( 3 sources of music education )
* Frisbee Rob yesterday ($1,150.00 ) PTP requested to cover the cost which was approved
* Annual reports (SAC and SSP)
* Transition meetings (Individual ones for students on IPP, incoming students with some special needs (new and Pre-Primary, Gr. 6 – students toured, parents visited and teachers met in person to discuss each student. Primary parent info. night this Thursday (no students). Principal transition is formal.
* Financial audit submitted

*Upcoming:*

- Field day is on June 18

- Sun safety Presentations on the afternoon of June 17 students from dal for p-3 &amp; 4-6.

- Dal architecture students summer project in our garden area – a covered sandbox. Note:

willow branches for arches.

* Last day assembly is at 9:30 on Monday June 30 (4 milestone awards for staff)

**Financials (Katie)**

*Spring Fling 2025 Expenses*  
Inflatables (Disney Slide Animal Farm, Clowning Around, and prizes from Glow): **TOTAL: $3982.50**

SchoolCash fees: $104.50

Pizza: 674.20 (13 cheese, 13 pepperonis, 4 GF)

Misc: $150

**Total expenses: $4911.20**

*Spring Fling 2025 Revenue*

SchoolCash: $2090  
Cash day of: $5747.80  
Silent Auction: $2700

**Total revenue: $10,537.80**

PROFITS: $5625.60

**Notes for next year:**

* Consider removing some of the outdoor activities – not enough volunteers and ends up just being older kids playing
* Need to find a new vendor for inflatables, poor customer service from Glow and very expensive prizes
* No coffee or raffle near deep freeze as it’s too congested; consider having a café style in one of the rooms
* Need more volunteers to set up games the night before, was too much work for only a few people
* Open up rooms for people to sit/eat

Other PTP Event Profit (approx.)

Halloween Dance: $800

Holiday Shop: $2600

Trivia: $1600

Bingo: $431.71

TOTAL APPROX. PROFIT FROM PTP EVENTS IN 2025: $11,057.31

Total closing balance in bank account (approx..) heading into next year  
= $13691.54

Will need to keep funds for next year’s ice cream social and Spring Fling inflatables; remainder may be distributed to classroom allocations (7 classes, usually $350 each)

**Refundables (Alison)**

* This year we raised $1503.55!
* Ms. Black is having her pizza party June 18 and Mr. vanderMolen’s is June 25.
* Families can continue to drop off refundables at Tanner’s through the summer, they just need to say it’s for the SCT account.
* If anyone would like to take over refundables Alison can pass the torch, but she is also happy to continue doing it.

**Misc**

* The staff luncheon will be Friday, June 27. A volunteer/item request list has been posted. Leftover gift cards may be used as well
* Looking to have actual scoops of ice cream for next year’s Ice Cream Social along with toppings, etc. Will discuss details closer to the date (scheduled for September 18, 2025)
* Can we look at hiring private bus companies for field trips? School buses having to be back in the city for 3 mean the field trips are too short.